



TRAINING UNDERTAKING

I, Mr./Mrs./Ms....., Son/Daughter of Mr./Mrs.
bearing Bhutanese Citizenship ID No. hereby accept the offer of
fellowship/scholarship for course on at
..... (Institute) in
(Country) under the (Sponsoring Agency) for
duration of

I hereby accept, confirm, undertake and commit myself that I shall:

1. Pursue the course and complete it within the specified duration by the institute;
2. Not change to another course or institute specified in letter of award;
3. Abide by the rules & regulations in force of the Royal Government, institution and adhere to the laws of the host country.
4. Not discontinue the course and /or leave the institute prior to completion of the course without written consent from the concerned authority in Bhutan.
5. Submit a training report within one week after my return after completing the training.
6. Continue to work in the parent organization for a minimum period of five times the duration of the training period but subject to a maximum period of three years unless my service is no more required by the organization, OR pursue the same business in the private sector.
7. Pay to the concerned authority double the expenses incurred by the Agency on the training if:
 - 7.1) I discontinue the training for a reason other than ill health; or
 - 7.2) I return to Bhutan without completing training; or
 - 7.3) I do not return to Bhutan upon completion of my training; or
 - 7.4) I return to Bhutan but voluntarily resign from the Agency without rendering the specified duration of service.

I understand that in case of violation of any of the above conditions, I will be liable to any disciplinary action by the Chamber or the Royal Government.

Signed on this day Month Year

Sd/-

(Affix legal stamp)

Place:

Date:

Office Address:

In witness thereof:

Name:

Complete Address:

Head Office: Post Box No. 147, Doebum Lam, Chubachu – Thimphu 11001, Bhutan

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Regional Office Address:

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Tel: 03 631210

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