



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།

Bhutan Chamber of Commerce & Industry
Towards Private Sector Development

SALARY ADVANCE REQUISITION FORM

Date:

1. Name of employee:
2. Designation:
3. Financial year:

Signature of applicant

(Verified by Accounts Division)

Certified that the above applicant has no dues on previous advance and adverse record on financial discipline. Therefore, recommended for approval.

Signature of dealing official

BCCI/.....

Date:

Sanction is hereby accorded for the payment of a sum of Nu..... (Ngultrum) only to the above applicant as an salary advance.

(Secretary General)

- Cc: 1. Accounts Division for necessary action
2. Personal file
3. Person concerned

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