



BCCI/AFD-39/2011/71

Date: 13/01/2012

Bidding Document for Procurement of:

Maintenance of Office Pool Vehicle of Bhutan Chamber of Commerce & Industry, Thimphu for the financial year 2012 on the rate contract basis.



Instruction to Bidders

The Bhutan Chamber of Commerce & Industry would like to invite sealed bids from the Bhutanese suppliers holding valid trade license for Maintenance of Office Pool Vehicle as per the attached list on rate contract basis for the financial year 2012 as per the following terms and conditions:

TERMS AND CONDITION

1. Deadline for bid Submission

The bids in sealed envelope in original should be submitted to the BCCI Secretariat on or before 13th February 2012 by 11.00AM.

2. Bid Opening

The bid will be opened by the procurement Committee in the office of Secretary General, Bhutan Chamber of Commerce & Industry, Thimphu at 3.00 PM on 13th February 2012.

3. Rate

The rate quoted should be CIF BCCI, Thimphu. The quoted rate should be inclusive of all charges, levies and taxes etc. including Business Income Tax.

4. Bid Validity

The quoted rates shall be valid until 31 December 2012 and no change in price shall be accepted during the contract period. If selected bidder fails to supply the materials at the same rate for the contract period, this office shall forfeit the performance security and the contract cancelled.

5. Delivery

The place and time for delivery will be specified in the Notification Award /Supply order to be placed by the purchaser. The supplier should honor the terms and conditions of the supply order to be placed by the purchaser.

6. Documents

The bidder should enclose, along with the bid, a valid trade License and tax clearance certificate.



7. Earnest Money Deposit

All bid must be accompanied by 2% Earnest Money Deposit (EMD) in the form of demand Draft or Cash Warrant in favor of BCCI, **Thimphu**. Bids without EMD shall be directly rejected. The EMD of unsuccessful bidders shall be returned on finalization of the tender. The EMD of the successful bidder, declining after the notification of award or failing to submit performance security as required by this document, will be forfeited.

8. Performance Security

The successful bidder shall deposit as Performance Security 7% of the quoted value in the form of Demand Draft, Cash Warrant in favor of **BCCI Thimphu** within five working days after the notification of award is issued.

The amount shall be returned to the supplier upon expire of the contract period. If the supplier fails to supply the materials within the time frame or warranty period, the order shall remain automatically cancelled and the procuring agency shall forfeit the 7% Performance Security Deposit.

9. Contract Signing

The successful bidders (s) shall contact this office to sign the contract agreement within five working days from the date of issuance of Notification of Award.

10. Right of Purchaser

The purchaser reserves right to select all or any of the bids without assigning any reason.

11. Quality of Services

The purchaser reserves the right to cancel the contract if the management of the BCCI feels the services are not satisfactory by giving notification of one month.

13. Other terms & Condition

The terms and conditions not covered by this document shall be governed by the Procurement & Financial Manual of the Royal Government.

Secretary General



BID FORM

Name of Contract: **Maintenance of Office Pool Vehicle**

The Secretary General,
Bhutan Chamber of Commerce & Industry,
Thimphu.

1. Having examined the bidding documents for the above contract, including the Specification, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply and deliver the items in conformity with the Bidding Documents.
2. We undertake, if our Bid is accepted to commence deliver within 30 days and to complete delivery of all the items specified in the contract.
3. If our Bid is accepted, we will provide the performance security as instructed in the tender document.
4. We agree to abide by this Bid for the period of one financial year and it shall remain binding upon us.
5. Until and unless a formal agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest price or any bid you may receive.

Dated this.....day of.....2012.

In witness whereof, the parties have caused this agreement to be executed in accordance with the law of Kingdom of Bhutan on the day and year written above.

Signature with Seal.....

Name of Bidder.....

Address.....

Citizenship ID card No.....

Telephone No.....

Signature of Witness.....

Name of

Address.....

Citizenship ID card No.....

Telephone No.....

Vehicle spare parts for the FY 2019-2020

Rate (Nu.) to be quoted including all the Service Charges					
SL. No.	NAME OF PARTS	Quantity	Toyota Fortuner	Mahindra Scorpio(Pick up)	Alto 800
1	1st hubs Assy.	PC			
2	2nd Hubs assy	PC			
3	3rd hubs assy	PC			
4	3rd pinion gear	PC			
5	4th pinion gear	PC			
6	AC belt	pc			
7	AC filter	pc			
8	Air Filter	pc			
9	Air servicing	Charge			
10	Arm assy. Steering idler	pc			
11	Arm bush lower	pc			
12	Arm bush upper	pc			
13	Arm Steering knucke RH	pc			
14	Arm Steering Knuckel LH	pc			
15	Axcle boot	pc			
16	Axcle Cone	pc			
17	Back light assy	pc			
18	Back light bulb single point	pc			
19	Balancing rod	Pc			



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

20	Ball Joint LWR LH	pc			
21	Ball Joint LWR RH	pc			
22	Ball Joint UPR RH/LH	pc			
23	Bar rode Assy back	pc			
24	Bar rode Assy front	pc			
25	Battery amaron	PC			
26	Battery exide	pc			
27	Bearing camshaft	set			
28	Bearing Centre support	pc			
29	Bearing connection rod	set			
30	Bearing crankshaft	set			
31	Bearing differential side gear	pc			
32	Bearing front wheel inner	pc			
33	Bearing front wheel outer	pc			
34	Bearing rear axle/wheel	pc			
35	Bearing tail pinion inner	pc			
36	Bearing tail pinion outer	pc			
37	Belt V for compressor & cooler	pc			
38	Body balance bush	pc			
39	Body balance rod	pc			
40	Body bush	Pc			
41	Body control bush	pc			
42	Body Control rod bush Lower	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་ལྷན་ཁག་།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

43	Body Control rod bush upper	pc			
44	Body mountaion bush rear	pc			
45	Body Polish	pc			
46	Boot kit drive shaft inboard joint	pc			
47	Boot kit drive shaft inboard joint	pc			
48	Brake light bulb double point	pc			
49	Brake master sylender assy.	pc			
50	Brake pad	set			
51	Brake servicing for 4 tyres	Charge			
52	Brake shoe	set			
53	Bush front stablizer	pc			
54	Bush front suspension LWR-RH/LH	pc			
55	Bush front suspension UPR- RH/LH	pc			
56	Bush front suspension WLR- RH/LH	pc			
57	Bush spring leaf	pc			
58	Bush spring shackle	pc			
59	Camshaft assy	Pc			
60	Camshaft oil seal	pc			
61	Cap. Assy. Fuel filter	pc			
62	Centre lock Assy.	set			
63	Clutch release bearing	pc			
64	Clutch Plate	pc			
65	Clutch starter	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

66	Coil Spring	pc			
67	Coil spring bush	pc			
68	Combinatioin awitch assy	set			
69	Connecting bearing	set			
70	Coolant	per ltr			
71	Cover clutch disc	pc			
72	Crankchaft oil seal	pc			
73	Cross bearing	pc			
74	Crown bearing	pc			
75	Cushion front shock absorber	pc			
76	Cushion front stablizer	pc			
77	CV joint	pc			
78	Cy Assy. Brake Master	pc			
79	Cy. Kit clutch master	pc			
80	Cy. Kit clutch release	pc			
81	Cy. Kit front disc brake	set			
82	Cy. Kit rear wheel	set			
83	Cy.Assy. Clutch master	set			
84	Cycle pin	pc			
85	Cylinder kit brake master	set			
86	D- Bush	Pc			
87	Dainama bearing	pc			
88	Dainamia amiture	Pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

89	Dalla bush	Pc			
90	Dash Board Polish	pc			
91	Defferintail oil seal	set/pc			
92	Deky lock	pc			
93	Deky shocker	pc			
94	Delivery Valve	set			
95	Dinama bearing inner	pc			
96	Dinama bearing outer	pc			
97	Disc clutch/pressure plate	set			
98	Door glass regulator motor	pc			
99	Door head lamp LH	set			
100	Door head lamp RH	set			
101	Door pad	pc			
102	Dot 3 orginal	per bottle			
103	Drive shaft assy	set			
104	Drive shaft oil seal	Pc			
105	End sub Assy. tie rod LH	set			
106	End sub. Assy. tie rod RH	set			
107	Engine Block for all the vehicle	pc			
108	Fan belt	pc			
109	Fan sub Assy	pc			
110	Flashing oil	per bottle			
111	Flashing oil	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

112	Floring	set			
113	Fly wheel assy.	pc			
114	Fog light	pc/set			
115	Foot mat	set			
116	Frog	pc			
117	Front brake booster Assy	pc			
118	Front wheel check nut	pc			
119	Front wheel cross bearing	pc			
120	Fuel/diesel Filter	pc			
121	Gasket engine overhaul	Charge			
122	Gasket power steering control	set			
123	Gear box coupling	pc			
124	Gear box Oil seal	pc			
125	Gear lever bush	pc			
126	Gear oil	ltr			
127	Glow timer	pc			
128	Glowplug	pc			
129	Grass mating	set			
130	Grease	per kg			
131	Greasing for chases	charges			
132	Grille Radiator back	pc			
133	Grille Radiator chrom plate	pc			
134	Hand brake cable	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

135	Hand brake cable Front	pc			
136	Hand brake cable front	pc			
137	Hand brake cable rear	pc			
138	Hand brake cable rear	pc			
139	Hand brake shoe	Pc			
140	Hand break shoe	pc			
141	Hand pump Assembly	pc			
142	Head & rotor	pc			
143	Head gasket	pc			
144	Head Lamp Assy.	pc			
145	Heating timer	pc			
146	Hose pipe clam	Pc			
147	Hub Greasing for both side	Charge			
148	Idle Arm	pc			
149	Igenation Assembly	pc			
150	Indicator relay	pc			
151	Indicator/side light bulb	pc			
152	Injector Nozzle	pc			
153	Jug & lever	set			
154	Kerosene oil	ltr			
155	King pin bearing	pc			
156	Latheral bush	pc			
157	Latheral rod	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

158	Lens front indicator LH	set			
159	Lens front indicator RH	set			
160	Lens RR combination LH	set			
161	Lens RR combination RG	set			
162	Letheral arm bush big	pc			
163	Letheral arm bush small	pc			
164	Linner	pc			
165	Lock free wheelhub	pc			
166	Main bearing	set			
167	Mechanic hire charge	per day			
168	Mirror LH	pc			
169	Mirror rear view	pc			
170	Mirror RH	pc			
171	Mobile Oil	per ltr			
172	Mud guard	Pc			
173	Nipple greasing	charges			
174	Number plate writing	Pc			
175	O ring	pc			
176	Oil Filter/M filter	pc			
177	Oil pump assy	pc			
178	Oil Pump Gear	pc			
179	Oil seal camshaft	pc			
180	Oil seal engine gear	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

181	Oil seal front axle inner	pc			
182	Oil seal front hub outer	pc			
183	Oil seal rear axle inner	pc			
184	Oil seal rear axle outer	pc			
185	Oil seal tail pinion	pc			
186	Oil seal timing gear case	pc			
187	out put gear assy	PC			
188	Penion	pc			
189	Petrol filter	Pc			
190	Piston Ring	set			
191	Pitman Arm	pc			
192	Pitman Arm with Power Steering	pc			
193	Popular sharf assy. Front	Pc			
194	Popular sharf spider kid	pc			
195	Power steering belt	pc			
196	Power steering kit	pc			
197	Power steering motor	pc			
198	Power steering oil	pc			
199	Propeler shaft rear	pc			
200	Pump sercice kit	pc			
201	Pump switch	pc			
202	Rack end	pc			
203	Radiator assy	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

204	Raidator Cap	set			
205	Rain Guard	set			
206	Rear balance spring	pc			
207	Rear balance spring rod	pc			
208	Rear cabin glass (Laminated)	Pc			
209	Rear Dickey glass	PC			
210	Regulator MC for windows	pc			
211	Relay glowplug	pc			
212	Relay starter	pc			
213	Release bearing	pc			
214	Roller bearing	PC			
215	Rope	Mtr			
216	Seat Ball stud for steering drag	pc			
217	Seat Cover	set			
218	Self Armature	pc			
219	Self Bindix	pc			
220	Shifting lever	PC			
221	Shock absorber bush each	pc			
222	Shock absorber front each	pc			
223	Shock absorber rear each	pc			
224	Side bearing	pc			
225	Side light assy	pc			
226	Spare key	Pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

227	Spare tyre cover	pc			
228	Spider kit universal joint (Cross bearing)	pc			
229	Spiral cable assy.				
230	Spring rear leaf 2nd	pc			
231	Spring rear leaf 3rd	pc			
232	spring rear leaf 4th	pc			
233	Spring rear leaf 5th	pc			
234	Spring rear leaf main	pc			
235	Stablizer rod assy.	pc			
236	stablizer link rod end	pc			
237	Starter Assy.	set			
238	Steering Box Assy.	set			
239	Steering Cover	Pc			
240	Steering Damper	pc			
241	Steering knuckle Kit	set			
242	Steering rack	pc			
243	Steering rack boot	pc			
244	Steering Yoke	pc			
245	Sterring column bush	pc			
246	Sun Visor Assy.	pc			
247	Switch fuel level warning	pc			
248	Terpolin 14/8	Pc			
249	Thermostat valve	pc			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲིག་འཛུགས།
Bhutan Chamber of Commerce & Industry

Towards Private Sector Development

250	Thrust washer	set			
251	Tie rod end	pc			
252	Timing Belt	pc			
253	Timing tension bearing	pc			
254	Top shaft bearing	PC			
255	Valve	pc			
256	Valve cap	pc			
257	Valve guide	pc			
258	Valve lifter sim	set			
259	Valve sheet	set			
260	Voltage Regulator	pc			
261	Water pump Assy.	pc			
262	Water servicing	charge			
263	Weel drum	Pc			
264	Wheel alignment	Charge			
265	Wheel bearing with bubs assy	Pc			
266	Wheel bolt front/rear	pc			
267	Wheel nut	pc			
268	Windshield bid	pc			
269	Windshield glass (Double)	pc			
270	windshield gum	pc			
271	Wiper arm	pc			
272	Wiper blade 2 nos	set			

Post Box No. 147, Doybhum Lam, Thimphu, Bhutan.

Tel: +975 (02) 324254 / 322742 Fax: +975 (02) 323936 Email: bcci.adm@gmail.com



འབྲུག་ཚོང་དང་བཟོ་གྲུ་འཛིན་ཚོགས་སྒྲུལ།
Bhutan Chamber of Commerce & Industry
Towards Private Sector Development
